



Leduc County, the growing, diverse municipality south of Edmonton is offering a challenging opportunity in our Public Works and Engineering Department.

## **Assistant Utilities Officer – full time, permanent**

The Assistant Utilities Officer assists in coordinating the operation of Leduc County's water, wastewater, and solid waste infrastructure by monitoring, inspecting, and providing approvals for pipeline and utility installations, oil and gas exploration-related operations, and culverts and approaches, for maintaining utility as-built information, and coordinating utility moves and modifications for County construction projects and activities.

Candidates must have Certification in Water Distribution (Level I), Wastewater Collection (Level I), and Wastewater Treatment (Level I). A diploma in civil engineering technology or certification as an instrument technician coupled with experience in pipeline and utility installations is preferred. Eligibility for registration as a C.E.T. or R.E.T. in the Association of Science and Engineering Technology Professionals (ASET) of Alberta is an asset. A combination of education and experience will be considered.

Candidates best suited will have a minimum five (5) years experience in the operation and maintenance of municipal water, wastewater, and solid waste infrastructure with knowledge in the areas of oil and gas pipeline installation, telecommunications cable installation, power line installation, and seismic activities.

Proficiency in Microsoft Office applications, Auto CAD, Water CAD, and other utility-related programs; and strong interpersonal skills with the ability to communicate effectively, both orally and in writing are assets, as is experience in construction project management. This position will require verification of medical, criminal and driving record history - a Class 5 Alberta driver's license is a requirement for the position.

In return for your skills and expertise, we provide above average wages and benefits, pension contributions, learning and development opportunities, an incentive bonus and the opportunity to work with people who are committed to performance excellence, good stewardship, innovation and creativity in order to provide quality municipal services to the citizens within Leduc County.

For a full position description, please visit our website: <http://www.leduc-county.com>

Please submit a resume and cover letter, by October 1, 2010 to: Human Resources Coordinator, Leduc County, Suite 101, 1101 – 5th Street, Nisku, Alberta T9E 2X3 (E-mail: [hr@leduc-county.com](mailto:hr@leduc-county.com)).

All applicants are thanked in advance for their interest, however, only those candidates selected for an interview will be contacted. Qualified applicants may be considered for other positions within the department.